



May 10, 2021

REF: PEN 2021/04

## REMINDER NOTICE

### Deadlines for Submission of Statutory Filings - 2021

The Financial Services Commission reminds administrators of the following statutory filing<sup>1</sup> deadlines for pension plans with fiscal year ends as at January 31, 2021 and February 28, 2021.

#### Deadlines for Submission of Statutory Filings

Particulars	Fiscal Year Ended	
	January 31, 2021	February 28, 2021
Annual Return (Form 4)	May 31, 2021	June 30, 2021
Unaudited Financial Statements <sup>2</sup>	May 31, 2021	June 30, 2021
Audited Financial Statements <sup>3</sup>	July 31, 2021	August 31, 2021
Valuation and Actuarial Information Summary (Form 5) <sup>4</sup>	May 31, 2021	June 30, 2021
Actuarial Valuation Report	May 31, 2021	June 30, 2021

Administrators are reminded to submit all statutory filings using the electronic filing platform (platform) E-File-IT, located at URL <https://efileit.fsc.gov.bb>; or via email to [pensions@fsc.gov.bb](mailto:pensions@fsc.gov.bb) in the event that there are challenges uploading the information via the platform.

<sup>1</sup> Statutory filings must be certified by the plan administrator, auditor, or an actuary where applicable

<sup>2</sup> Unaudited Financial Statements are required where the pension plan's assets are **less than BBD\$3,000,000**

<sup>3</sup> Audited Financial Statements are required where the pension plan's assets are **more than BBD\$3,000,000**

<sup>4</sup> Where a pension plan contains a defined benefit provision, the plan administrator is required to file Form 5 along with the actuarial valuation report

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